5 % JUL 1960

MEMORANDUM FOR: Development Branch/DPD

Operations Branch/DPD Materiel Branch/DPD

Administration Branch/DPD

Contracts Branch/DPD

Comptroller/DPD

SUBJECT

: DPD/DD-P FY-161 Operational Budget

1. To assist all concerned in the Financial Management of Subject Budget, within the realm of their responsibility, there is attached a folder containing, by line items, the elements approved by the Director of Central Intelligence for each task. The DCI has directed that every effort be exercised to reduce the CHALICE requirement during FY-61 and he has further requested to be advised at mid-year as to our exact progress. Each addressee is expected to keep me currently informed as to cut-backs resulting in savings and will prepare a report at mid-year for consolidation by DPD Comptroller to the DCI.

- 2. The DPD Comptroller, to further aid in the Financial Management of DPD funds, has been instructed to show in the monthly financial report the Agency's accumulated expenditure rate concerning FY-'61 funds. Each funding manager will have this information at hand during discussions with suppliers as to their monetary position and this should result in tighter controls in contract funding.
- The attention of all concerned is invited to the fact that the information in the attachment is proprietary, is classified TOP SECRET, and there will be no discussions or distribution of actual amounts outside DPD Headquarters unless by or through the Comptroller who is charged with the responsibility of keeping the DD-P and myself currently notified prior to release.

25X1A

Attachment: a/s

Dist: 1 - Development Br/DPD ~

2 - Operations Br/DPD

3 - Materiel Br/DPD

4 - Admin Br/DPD 5 - Contracts Br/DPD

6 - Compt/DPD

7 - Reading (Fin-DPD) w/hld

8 - RI/DPD

DNO:vh

Colonel USAF/ Acting Chief, DPD-DD/P

> TS-155492 Pg 1 of 1 Cy / of 8

AUTOMATIC COMMENTE

sporet etalonura.

TOP SECRET Approved For Release 2 0/05/04 : CIA-RDP67B00511R000100 002-7 SIGNATURE RECORD AND COVER SHEET DOCUMENT DESCRIPTION REGISTRY CIA CONTROL NO. SOURCE TS-155492 DPD-Finance DATE DOCUMENT RECEIVED TS-155492 DOC. NO. 25 July 1960 DOC. DATE LOGGED BY COPY NO. 1 of 8 NUMBER OF PAGES NUMBER OF ATTACHMENTS ATTENTION: This form will be placed on top of and attached to each Top Secret document received by the Central Intelligence Agency or classified Top Secret within the CIA and will remain attached to the document until such time as it is downgraded, destroyed, or transmitted outside of CIA. Access to Top Secret matter is limited to Top Secret Control personnel and those individuals whose official duties relate to the matter. Top Secret Control Officers who receive and/or release the attached Top Secret material will sign this form and indicate period of custody in the left-hand columns provided. Each individual who sees the Top Secret document will sign and indicate the date of handling in the right-hand columns. REFERRED TO RECEIVED RELEASED SEEN BY OFFICE SIGNATURE DATE TIME SIGNATURE AND OFFICE DATE TIME Develop Br/ 25X1A NOTICE OF DETACHMENT: When this form is detached from Top Secret material it shall be completed in the appropriate spaces below and transmitted to Central Top Secret Control for record. DOWNGRADED DESTROYED DISPATCHED (OUTSIDE CIA) BY (Signature) TO BY (Signature) WITNESSED BY (Signature) 8Y (Signature) DATE DATE OFFICE DATE

Approved For Release 2000/05/04 : CIA-RDP67B00511R000100200002-7 FORM NO. 26 USE PREVIOUS EDITIONS.

TOP SECRET